



# Virtual Academy Enrollment

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## HOW TO ENROLL IN THE ELK GROVE UNIFIED SCHOOL DISTRICT VIRTUAL ACADEMY

**Step 1 ALL STUDENTS - Register online and set-up a user account on the K<sup>12</sup> website at <http://www.k12local.com/elkgrove>**  
 Click the "Enroll Now" button on the right hand side of page.

**Step 2 ALL STUDENTS - Submit Required Forms to Elk Grove Unified**  
 Registration packets are available online at <http://www.k12local.com/elkgrove/how-to-enroll>. See chart below to determine submission requirements.

<b>Current EGUSD students:</b>	<b>Live within EGUSD boundaries but not enrolled in EGUSD:</b>	<b>Student residing outside of EGUSD boundaries:</b>
<ul style="list-style-type: none"> <li>Intra-district Transfer Form (available at home school site and principal must sign)</li> <li>Updated Emergency Information sheet from the EGUSD registration packet online (page 13 from the K-6 registration packet or page 7 from the 7-12 registration packet online) <a href="http://www.k12local.com/elkgrove/how-to-enroll">http://www.k12local.com/elkgrove/how-to-enroll</a></li> </ul>	<ul style="list-style-type: none"> <li>EGUSD K-6 or 7-12 Registration Packet</li> <li>Proof of Residency</li> <li>Legal Guardian's ID</li> <li>Birth Certificate</li> <li>Immunization Record (or waiver)</li> <li>Middle School Report Card</li> <li>High School Transcript</li> </ul>	<ul style="list-style-type: none"> <li>EGUSD K-6 or 7-12 Registration Packet</li> <li>Proof of Residency</li> <li>Legal Guardian's ID</li> <li>Birth Certificate</li> <li>Immunization Record (or waiver)</li> <li>Inter-district Transfer Form from your current school district</li> <li>Middle School Report Card</li> <li>High School Transcript</li> </ul>

**Please hand-deliver the above referenced documents to:**

Elk Grove Unified School District  
 Attn: EGUSD Virtual Academy  
 9510 Elk Grove Florin Road, Suite 114  
 Elk Grove, CA 95624

*Office hours are 8 a.m. to 5 p.m., Monday through Friday*

*Questions concerning the enrollment process? Call 916-686-7747.*

